

## How to register

- Please complete this form and return it to: BVA Seminars, 7 Mansfield Street, London W1G 9NQ
- Or you can register online at [www.bva.co.uk/events](http://www.bva.co.uk/events)
- Or fax both sides of this form back to 020 7908 6349
- Please use one registration form per person attending

## Personal details

Full name (inc. title): \_\_\_\_\_

Qualifications: \_\_\_\_\_

Correspondence address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Are you a BVA member?  Yes  No Membership number: \_\_\_\_\_

## Dietary requirements

Please state any dietary requirements: \_\_\_\_\_

### BVA CPD terms and conditions

#### Payment conditions

Payment for the BVA seminars must be received in advance to guarantee your place. On acceptance of your booking a confirmation letter will be sent to you.

Prices are subject to 20% VAT and bookings will be confirmed with a VAT notice.

#### Member discount

Please note that in order to qualify for the member discount it must be the member that attends the course. A member cannot book on behalf of a non-member to benefit from the discount. If a non-member attends in place of a member, they will be liable to pay the additional non-member fee.

#### Cancellation policy

In event of cancellations received in writing no later than one calendar month in advance of the course, the fee will be returned less 25% to cover administration expenses. After that date no refunds will be possible.

Substitutions may be made at any time, however, please see note (left) about the member discount.

#### Programme information

The programme is correct at the time of going to press. However, due to unforeseen circumstances, the programme may change and the BVA reserves the right to cancel the event or alter the venue and/ or speakers.

Where circumstances force the BVA to cancel the seminars, the liability of the BVA shall be limited to a refund of any fees paid for the seminars. The BVA is not liable for any consequential loss.

#### Third-party terms and conditions

When booking through a third party the member will be subject to their terms and conditions, the BVA accepts no liability for these courses.

**Booking indicates acceptance of these terms and conditions.**

